

Facilitator – Clear Path for Discipleship Process

Adjunct Position with the Office of the Domestic Church and Discipleship

June 2019 through August 2020

Facilitators will assist pastors and their parish team through the Clear Path for Discipleship Process by filling a specific role through each of the meetings. Facilitators will be compensated at the rate of \$50/hour for their approved facilitation of the process. Additional efforts or hours invested outside of the approved process guidelines will not include monetary compensation.

Facilitation for each parish team will take a range of 11.5-13 hours depending on the needs of the engagement for each stage of the process.

Introduction Meeting – typically a phone call (though it can be in person) with the pastor to introduce the process, answer questions, and set basic expectations to establish the facilitator’s role and the pastor’s role. (1/2 hour or less)

Facilitator - Pastor Meeting – This meeting should be in person if possible. The facilitator has three objectives in this meeting. 1) ask questions and listen to the pastor 2) walk the pastor through the “Building a Discipleship Visioning Team” handout. 3) review the ministry list for clarity related to Clear Path Thresholds evaluation. (1 hour)

Parish Team Gathering – The facilitator presents several key preparatory themes and facilitates several exercises. (2 hours)

Base camp – During this one-day workshop each facilitator will engage their team in the individual group learning and discovery activities throughout the day. (6 hours of facilitation, typically 8AM- 3:30 PM)

Facilitator Attends Parish Team Meeting – The facilitator will present a model for team meetings and help the team with skills related to evaluation, discernment, decision making, etc.

Throughout the process the facilitator must keep track of hours worked and report them to Kristen Marquis in a timely fashion. Facilitators will also be required to keep detailed notes about key information for the parish and ensure that this information is captured in the Excel file provided by the diocese.